

SOP of P&M

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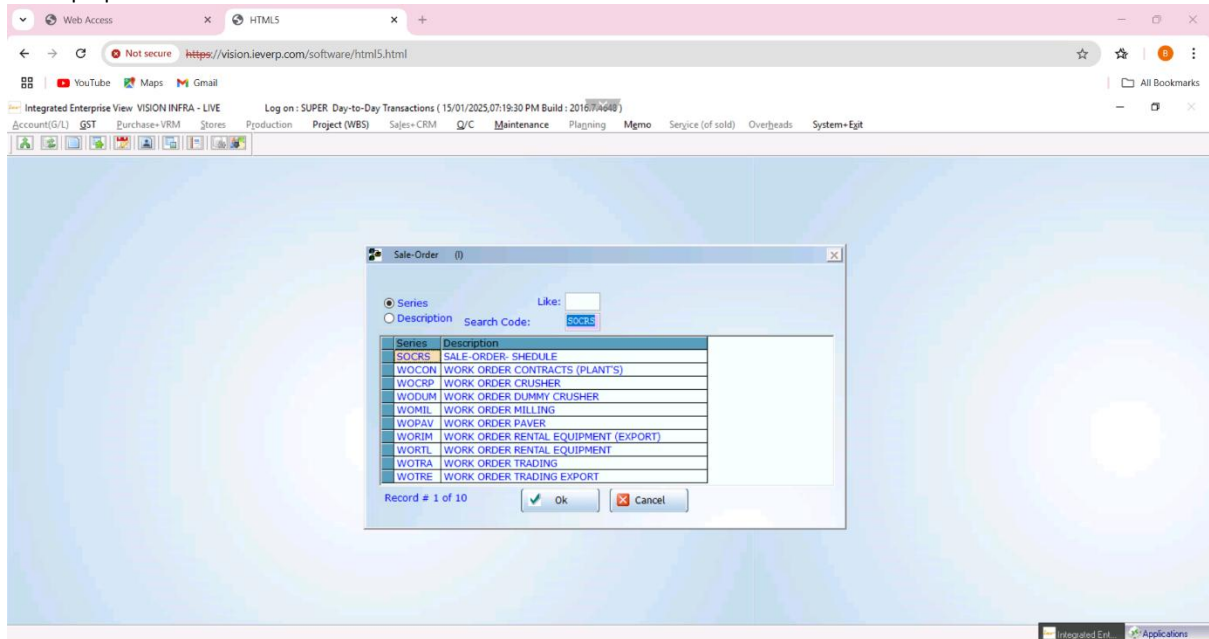
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SOP of P&M

1) Work order

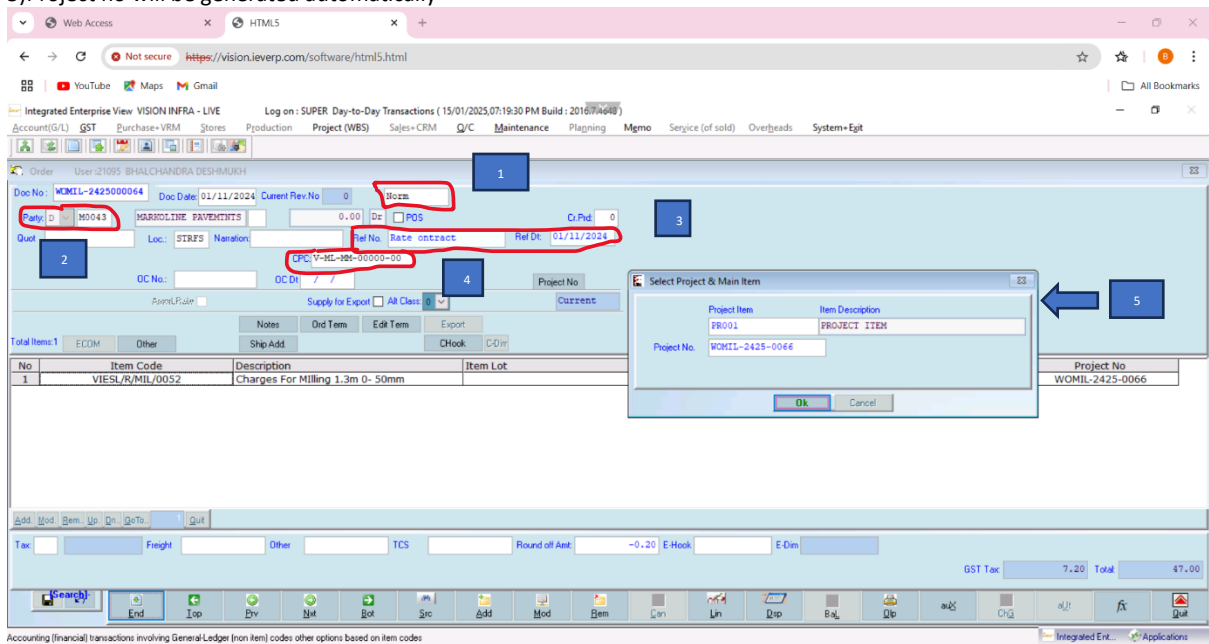
Path- Explorer->day to day->sales ->order->local->order

Select proper series



Work order punching: -

- 1) Select type of work order as normal
- 2) Select party
- 3) Put party PO no and date
- 4) User has to select proper line of business and asset code
- 5) Project no will be generated automatically



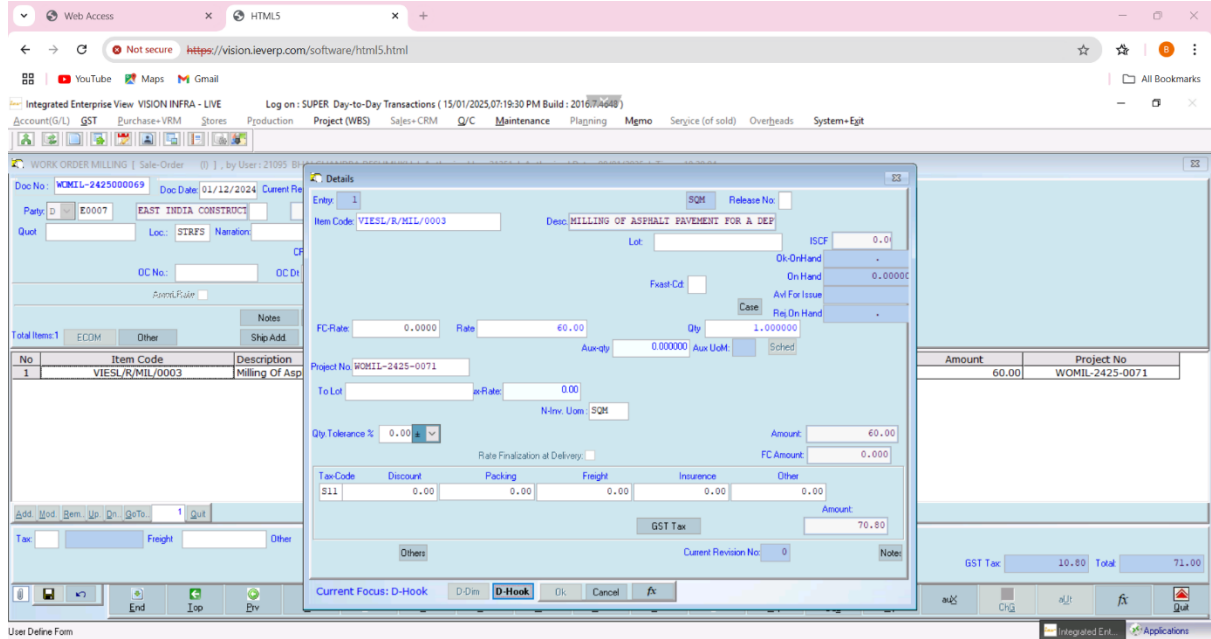
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Line item: -

Ensure to put correct: -

-item code -rate

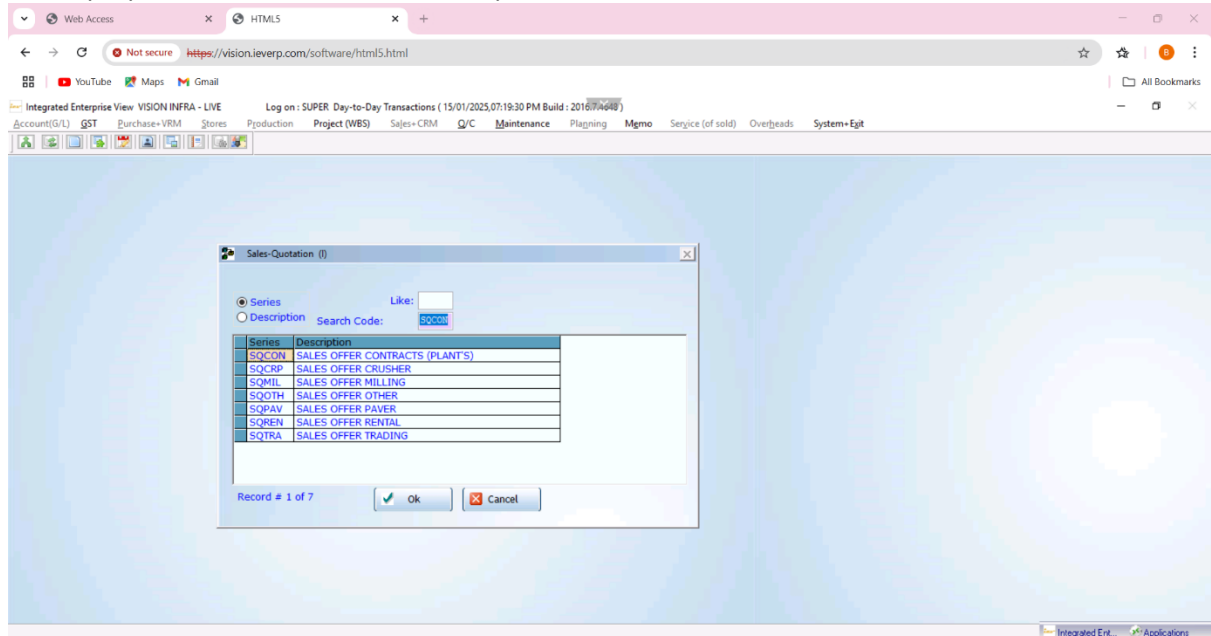
-qty -tax code



WO Amendment

Path- Explorer->day to day->sales ->order->amendment>single SO

Select proper series or use search code option



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To Amend information , you must first select 'ADD' button. You can proceed to make the desired changes. If you select 'Search' button first , you will only able to view information and will not have the option to amend

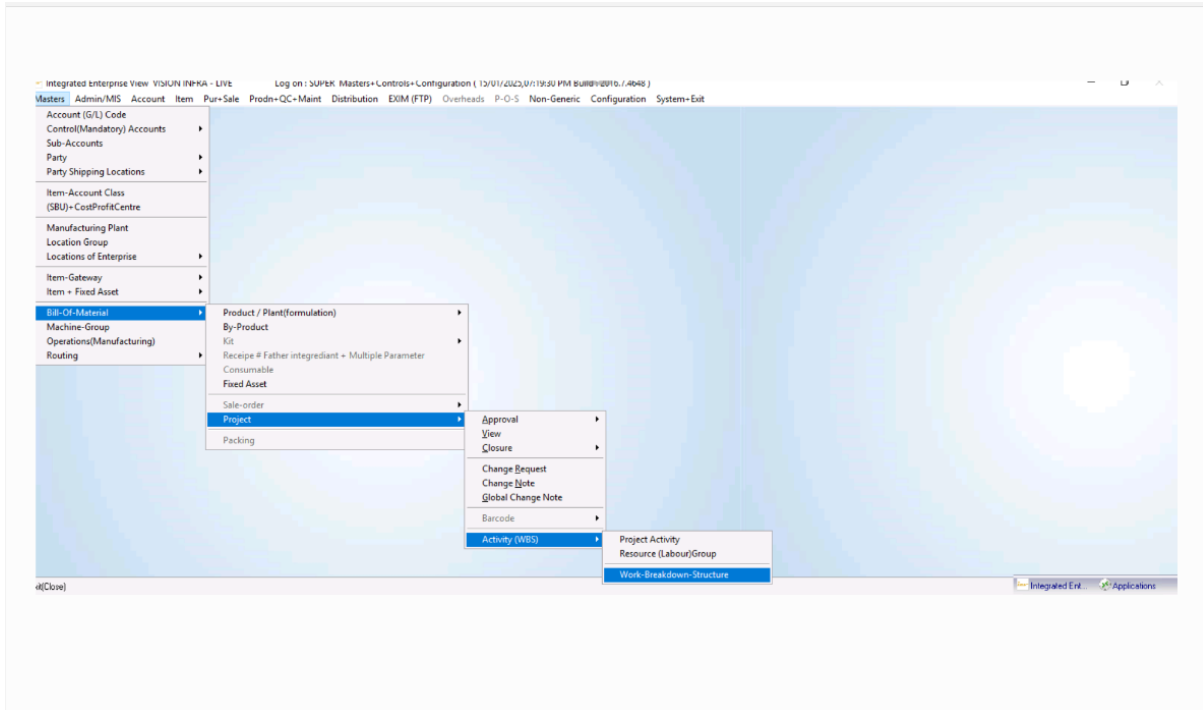
Notes-

- 1 Rate and quantity can be amended, however if SO is raised against PR then qty amendment is restricted to PR qty
- 2 User can also select close item option if he wants to close any item from SO
- 3 Provision to add line item in SO is also available through amendment **Path-** Explorer->day to day->sales ->order->amendment>single SO
- 4 Select a party by entering dot +enter in the blank coloum in front of the party. The party names should be selected from the 'Pick Party ' table

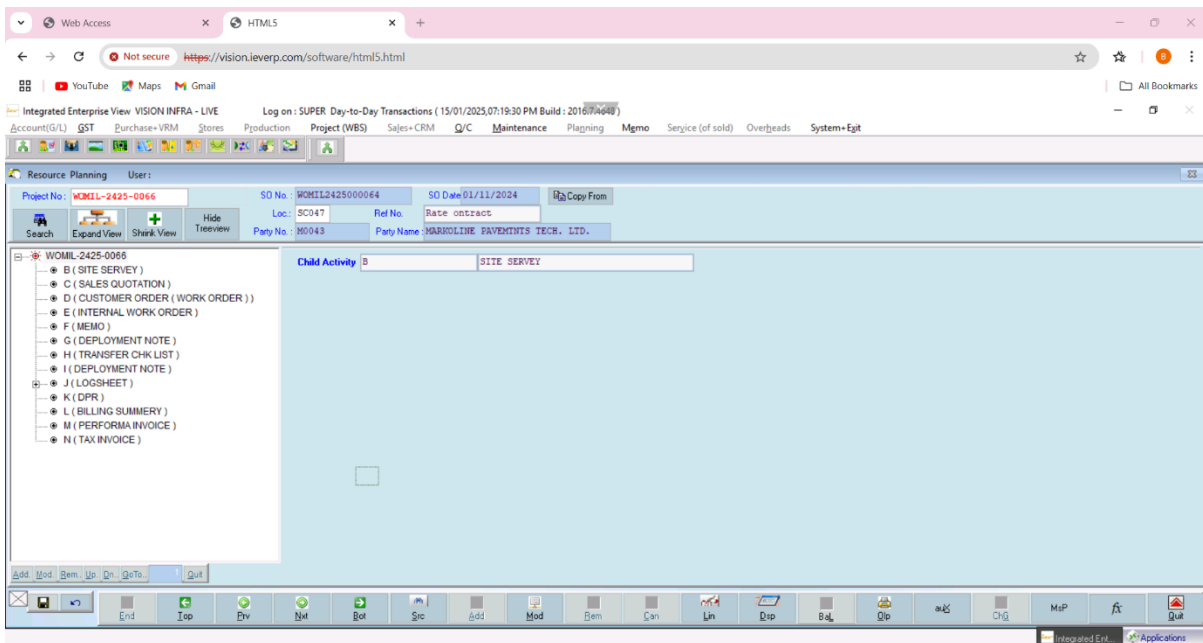
The screenshot displays the 'VISION INFRRA - LIVE' software interface. The main window is titled 'S.O. AMENDMENT' and contains a form for editing an amendment. The form includes fields for 'Doc No' (S0AMD-2425000004), 'Doc Date' (17/01/2025), 'Party', 'SO No', 'So Date', 'Amend Ref. No', 'Ref Dt', 'Narration', and 'Present Revision No'. There are also radio buttons for 'Rate', 'Quantity', 'Tax Code/Component (Line)', 'Close Item', 'Tax Code/Component (Doc)', 'FC Component', 'Terms & Conditions', 'Input Details Duty %', and 'Item Lot'. A table below the form has columns for 'No', 'Item Code', 'Description', 'Old Value', and 'New Value'. A 'Pick Party' dialog box is open, showing a search interface with 'Search On' (Description), 'Operator' (Like), and 'Look For' fields. The dialog lists several parties with their codes and descriptions, including G0004 (GOUR ROAD TAR COAT PVT LTD, MP), G0011 (GOYALA INFRA PVT LTD), G0005 (GOYALA INFRA PVT LTD, MH), H0002 (H G INFRA ENGINEERING LIMITED, TELANGANA), H0004 (HILLWAYS CONSTRUCTION COMPANY PVT LTD), H0005 (HPM INFRA LLP), I0007 (INCKAH INFRASTRUCTURE TECHNOLOGIES PVT LTD (B), I0009 (Indeep Construction Company), and I0008 (INFINITY INTERNATIONAL). The dialog also shows a search result for 'GROUND FLOOR, : 2 S NO 142/1/P.1 PLOT NO 59 PAIKI SUB PLOT -' and indicates 'Record # 1 of 145'. The software interface includes a menu bar with options like 'Account(G/L)', 'GST', 'Purchase+VRM', 'Stores', 'Production', 'Project (WBS)', 'Sales+CRM', 'Q/C', 'Maintenance', 'Planning', 'Mgmo', 'Service (of sold)', 'Overheads', and 'System+Exit'. The status bar at the bottom indicates 'Accounting (financial) transactions involving General Ledger (non item) codes other options based on item codes'.

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2) Project approval & planning



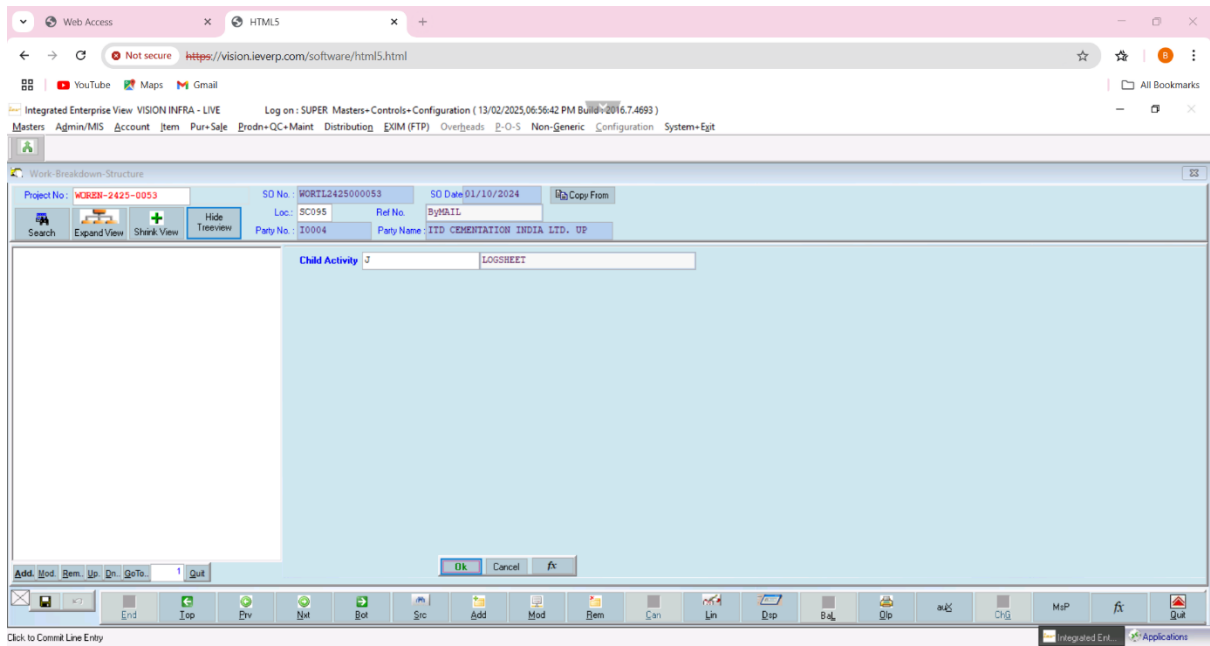
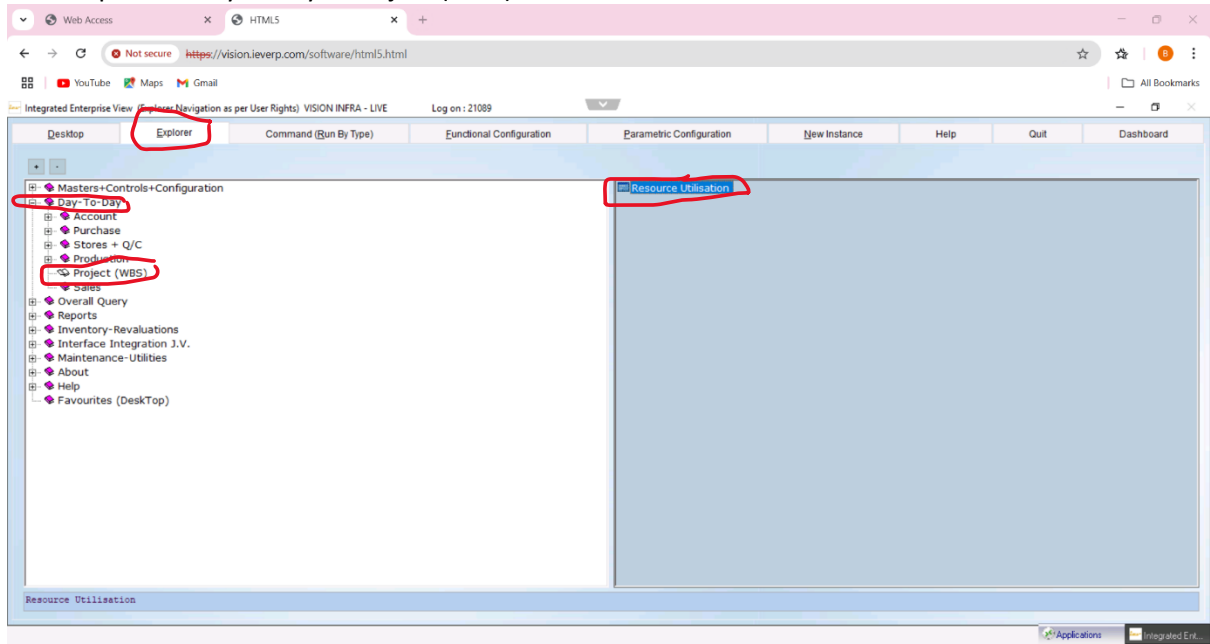
Work breakdown structure



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3)

Path-Explorer->Day to day ->Project (WBS)->Resource Utilisation



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4) Daily log sheetw

Step 1-Select Add

Step 2-Select correct option in resource Type, M/c Group and machine code

Step 3-C-hook (Refer next slide for crusher department, and other department bypass this step by selecting OK)

Step 4-Enter line-item data

Doc No: LSMIL-2425002415
Doc Date: 18/02/2025
Resource Type: Machine
Location: SC098 MI/JNC/NGFR/133
Party No: W0001 WAINGANGA EXPRESSWAY PVT LTD (JNC)
M/c Group: MIL MILLING
Machine Code: VISION/R/724
MILLING MACHINE WIRTGEN W200XP#VISION/R/724

Current Focus: Prv C-Hook

Sr. No.	Activity Date	Productive (Y/N)	Project No.	Activity Code	Activity Description	SO Item	SO Item Description	FG/WIP Item	FG/WIP Item Description	In Time	OUT Time	Expense Amount	Completed (Y/N)	Working Status
1.00	18/02/2025	<input type="checkbox"/>	WOMIL-2425-0013	L1	LOGSHEET	VIESLRML003	Milling Of Asphalt Pavement For A			08:00	20:00	.00	<input type="checkbox"/>	Working

Buttons: End, Top, Bot, Prv, Next, Site, Add, Mod, Item, Can, Lin, Dep, Dlp, Chg, Quit, Bal, etc.

Opening Fuel Qty: 0.00
Closing Fuel Qty: 0.00
Buttons: OK, Cancel

Accounting (Financial) transactions involving General Ledger (Item codes) other options based on item codes

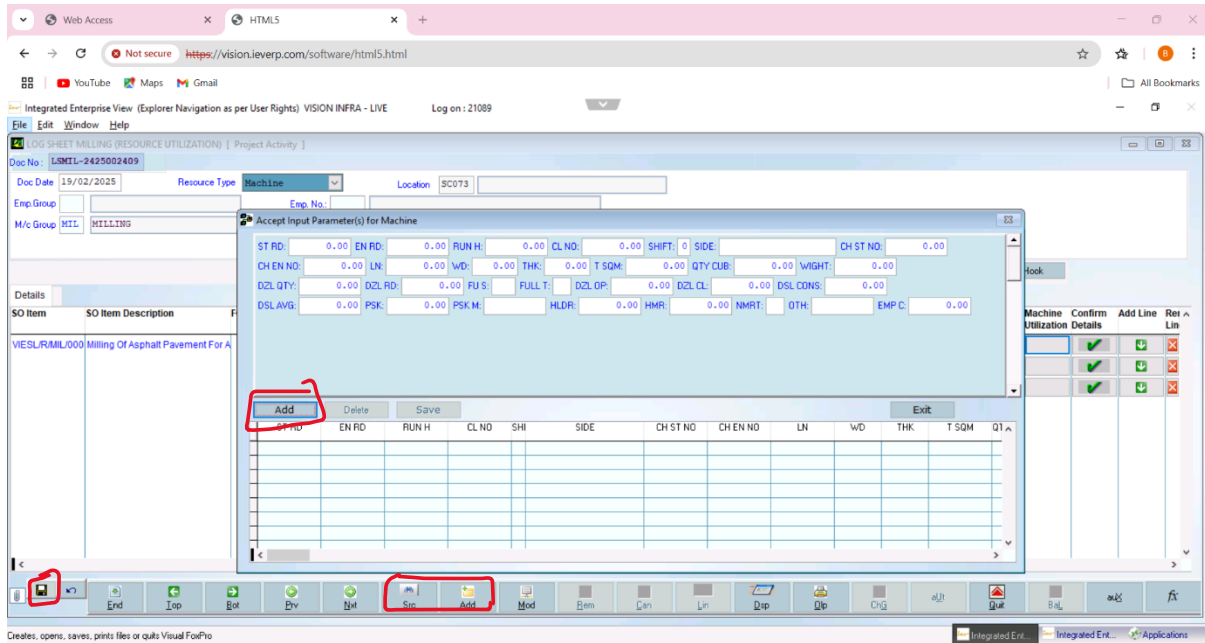
Note-

C-hook data to be field by Crusher department

Add opening and closing fuel qty in given field

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Add reading of machine like- start reading (ST RD), end reading (EN RD) ,Challan NO(CL no), shift(1 for single and 2 for night shift, 3 day and night shift),CH ST no and CH EN NO(as per road measurement),LN (will be generated auto), Width(WD), Thickness(THK), T SQM(will be generated auto),Qty CUB(will be generated auto), weight(wight),DZL Qty(received diesel), DZL RD(Diesel reading at time of filing), FU S(Fuel scope), Full T(Full tank- yes , no), DZL OP (Diesel opening), Dsl cl(diesel closing), DSL cons(Diesel consumption- will be generated auto),DSL AVG(will be generated auto), PSK(Picks), PSK M(Pick Model), HLD R(Holder), HMR(Holder reading),NMRT(don't fill), OTH(extra details), EMP C(Employee count)



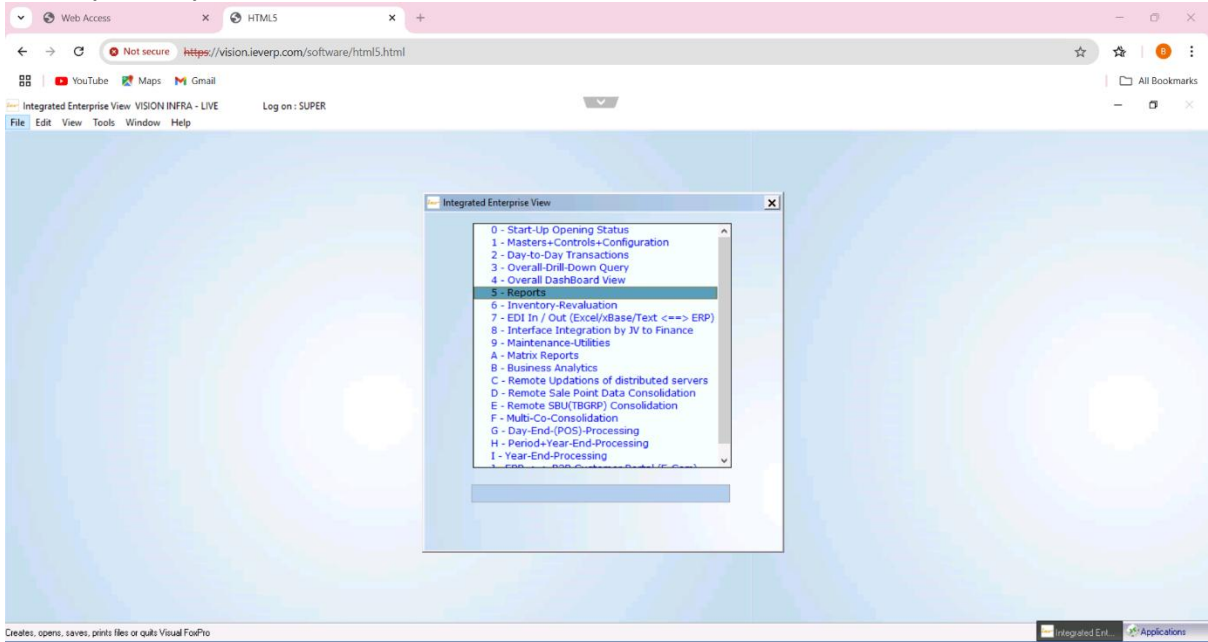
Note-

- Press add if more entry needed to be added in same line item
- To add new entry `press, save and select Add option next to Search (Src) to enter new line item

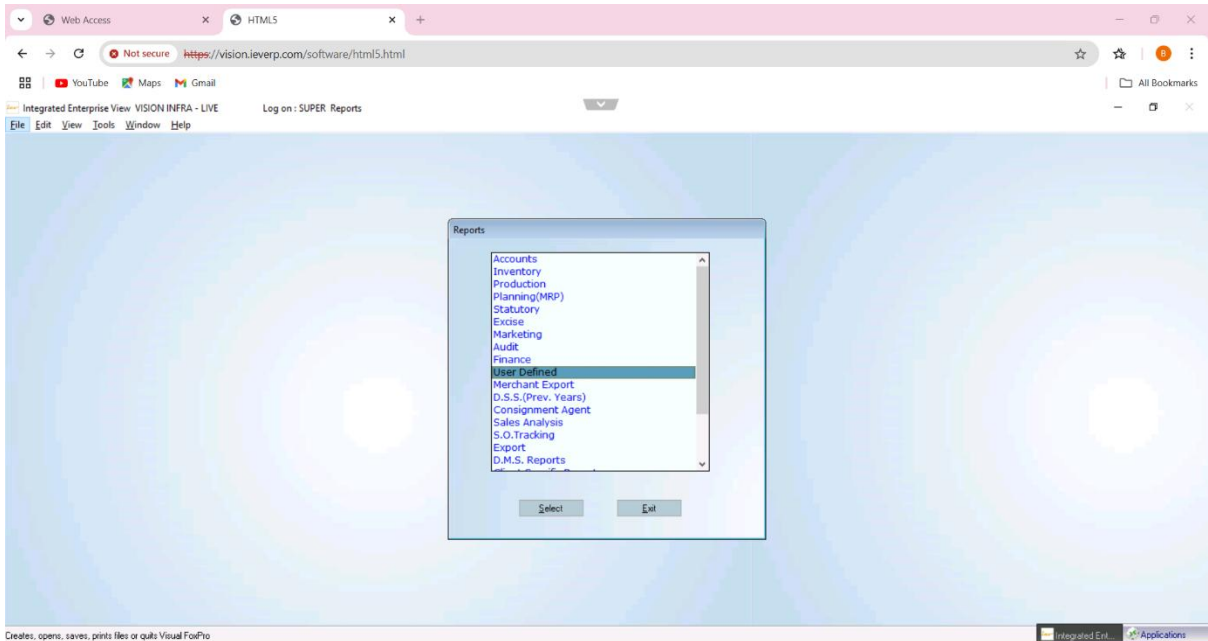
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5)Reports

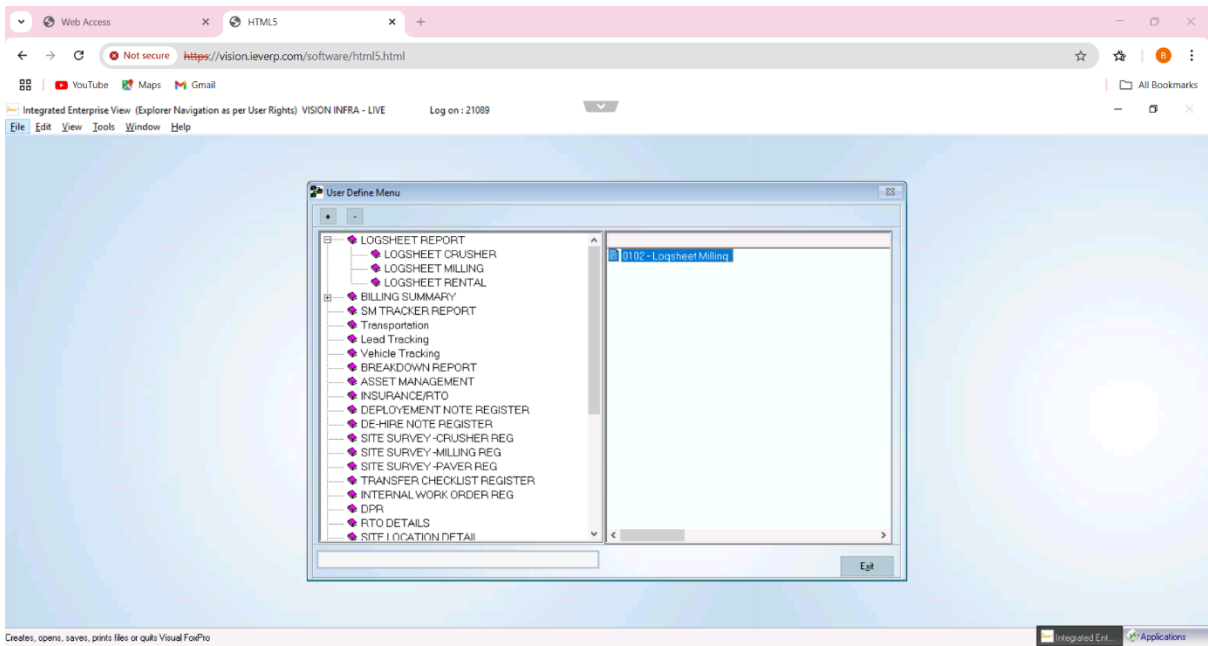
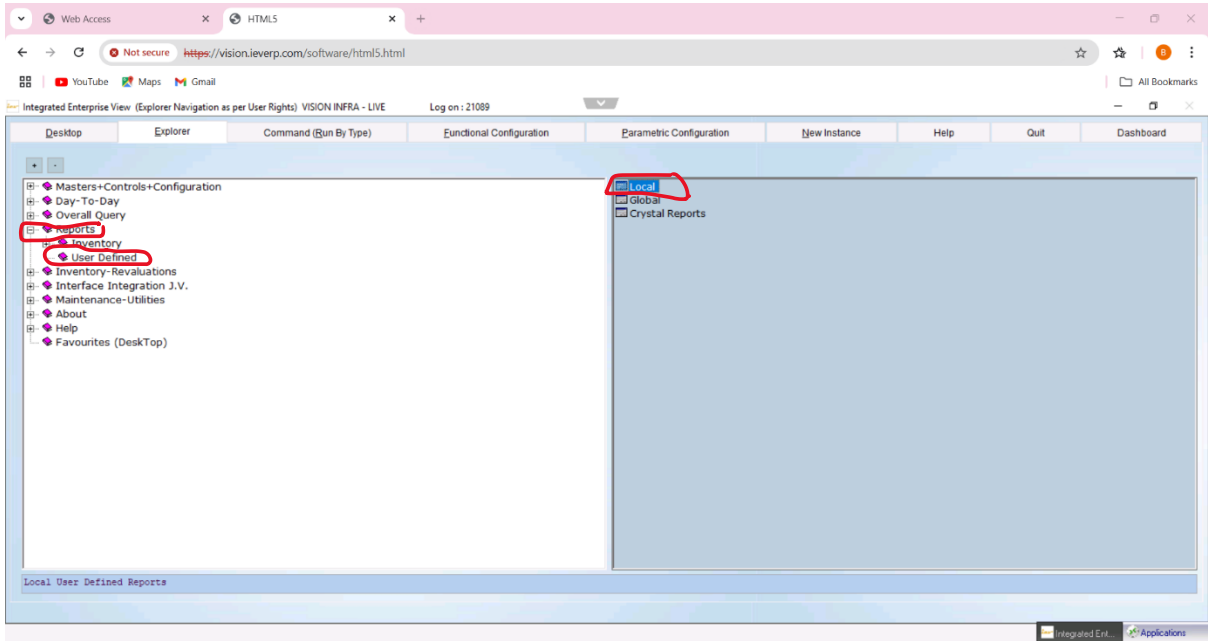
Path->Explorer->reports



Next select user define

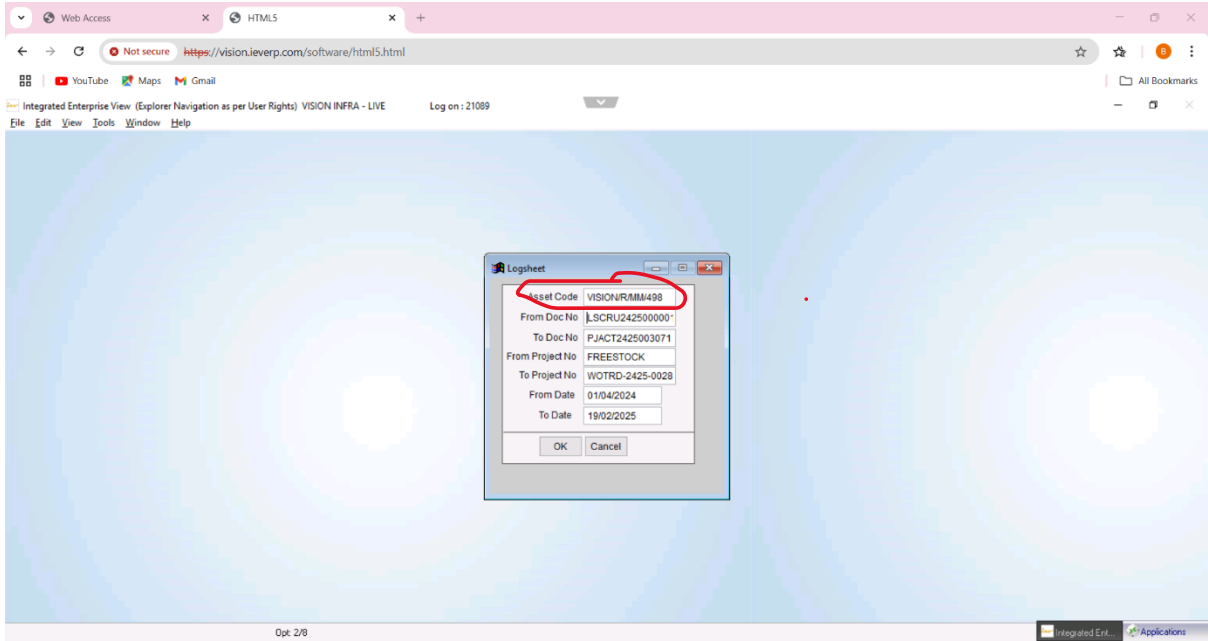


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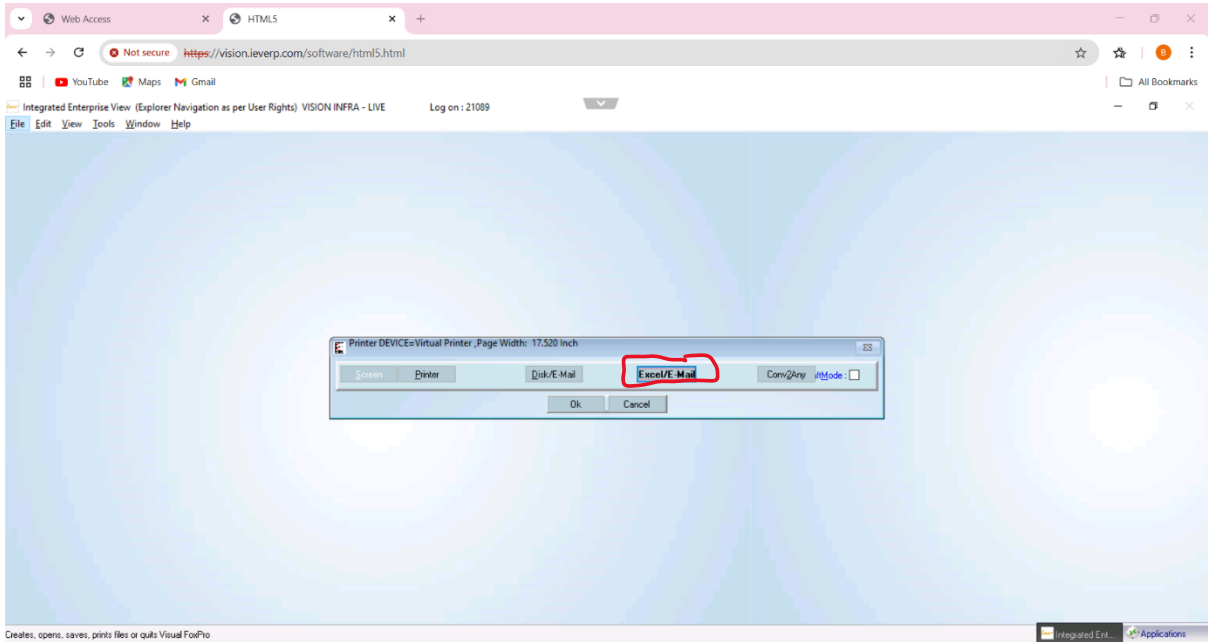


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Select proper Asset code

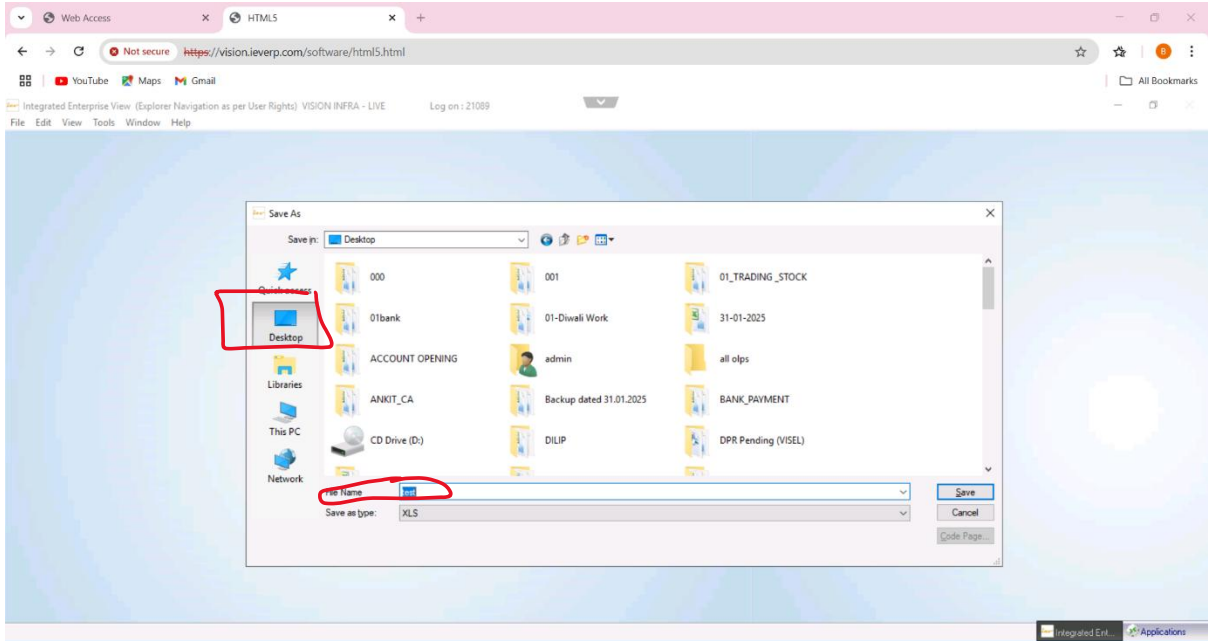


Select excel/e-mail option to save report

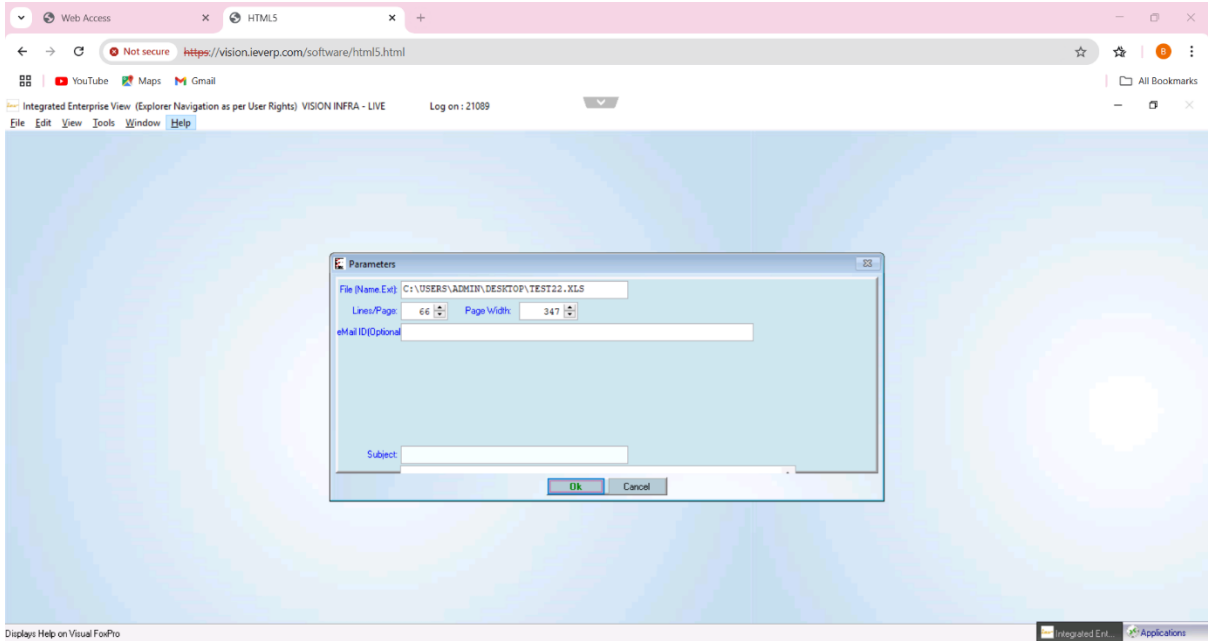


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Select desktop option and give file name to proceed

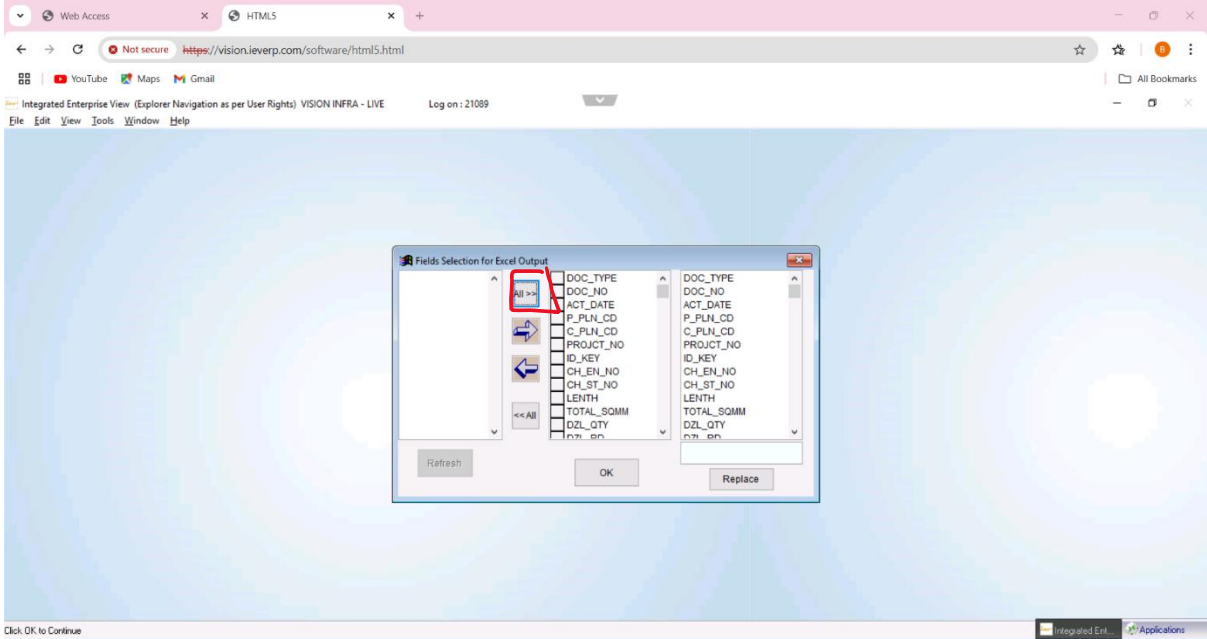


Select ok for next step

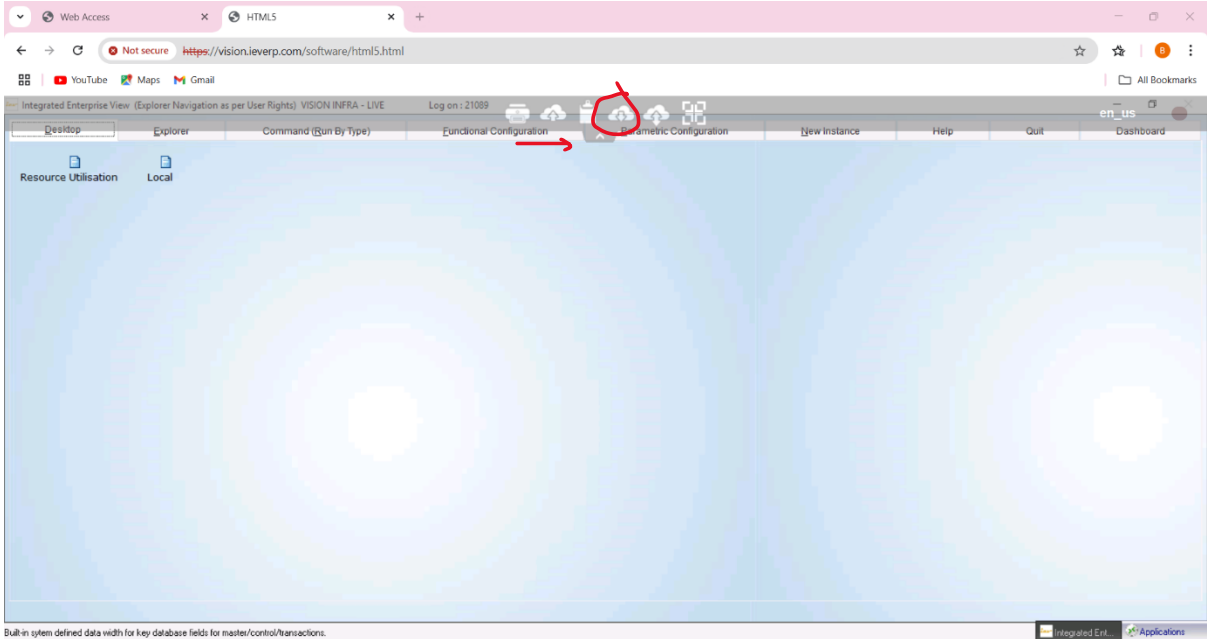


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Click All and select ok to proceed

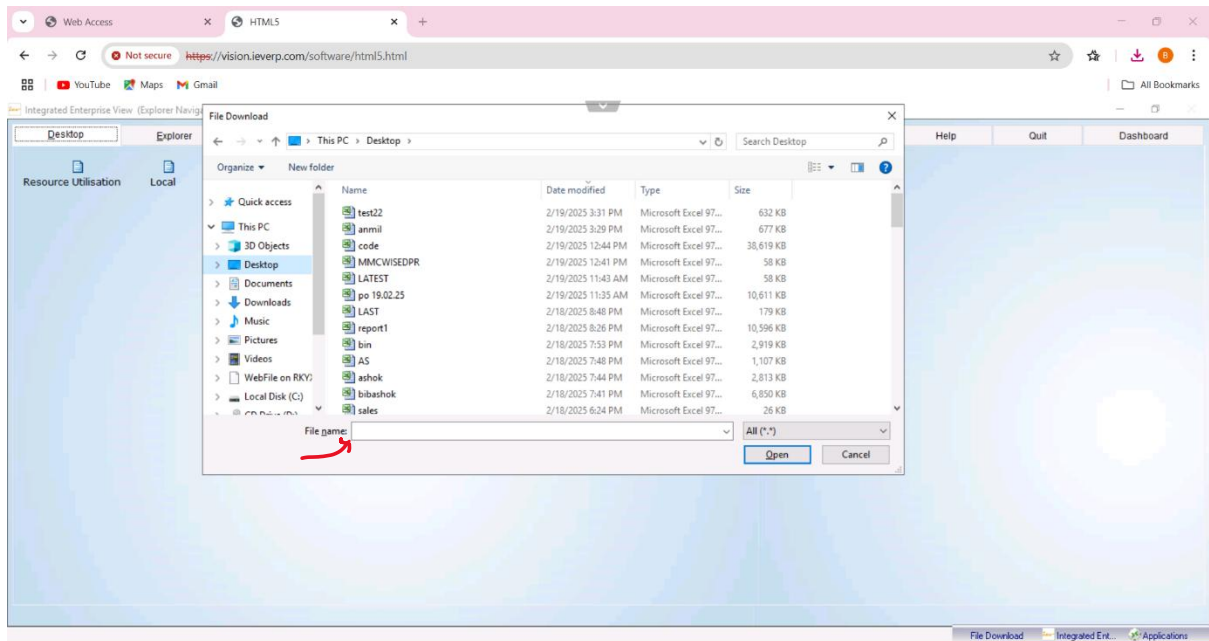


To download drag down select shown option



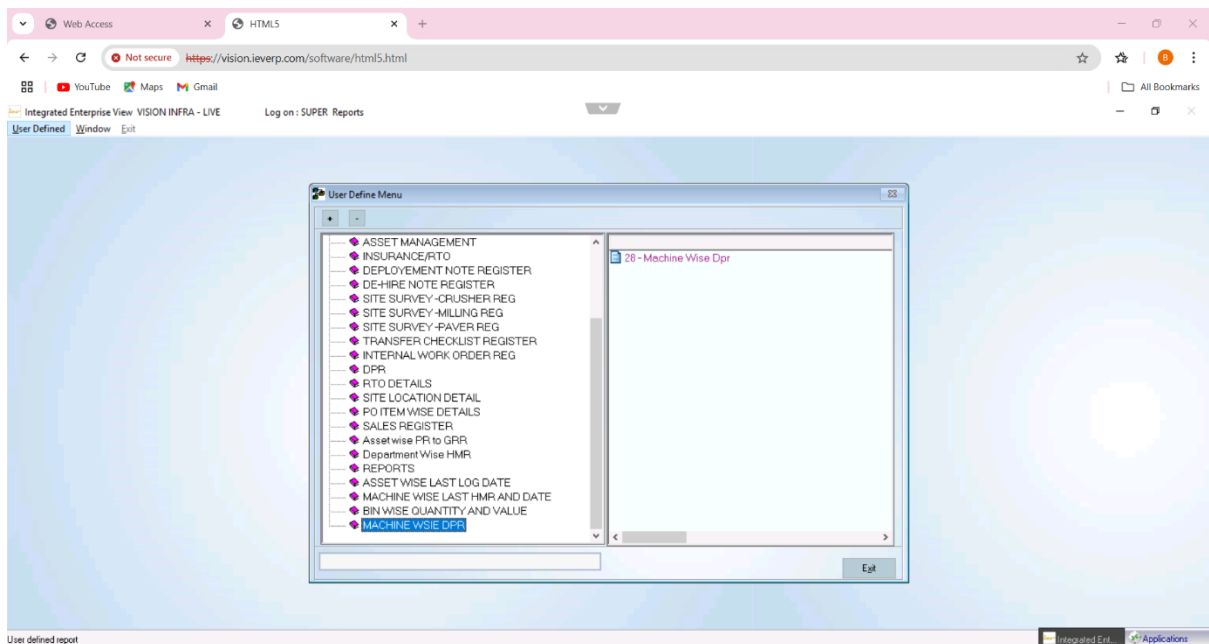
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In file name enter the file name you have given earlier and select excel you saved to view data



Path->Explorer->reports

Select machine wise DPR



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Thank You